



कर्मचारी राज्य बीमा निगम **EMPLOYEES' STATE INSURANCE CORPORATION**

उप क्षेत्रीय कार्यालय **SUB REGIONAL OFFICE**

सर्वे सं. 689-690, पंचदीप भवन, बिबवेवाडी, पुणे-411037

S.N. 689-690, PANCHDEEP BHAWAN, BIBVEWADI-411037

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ईएसआईसी
चिंता से मुक्ति

No.33/W/13/13/ARM(Elel.)/A.G./2016-2017

दिनांक : 27.07.2016

NOTICE INVITING TENDER

E-tenders in two bid system through e-procurement solutions are invited from leading Electrical Repairs and Maintenance Agencies for the ARM-Electrical 2016-17 for Annual Repairs & Maintenance of Electrical Work in respect of ESIC Sub Regional Office Building and Staff Quarters at Bibvewadi, Pune and Branch Office/Dispensary & Staff Quarters at Chinchwad, Pune. as per the guidelines and terms & conditions given in tender document. Tender documents are available on line from 27/07/2016 at <https://esic.eproc.in>. The approximate value of ARM-Electrical Work is Rs.16.44 Lakhs. Bidders have to deposit the Earnest Money Deposit (EMD) of Rs.32,880/- in the form of Demand Draft drawn in favour of "ESIC A/c No.1" payable at Pune.

The interested tenderer should upload their technical & financial bids along with duly signed scanned copies of all relevant certificates, documents, etc., in support of their technical bids on the e-tender portal <https://esic.eproc.in> latest by 29/08/2016 up to 03.00 p.m. The Technical Bids will be opened on 29/08/2016 at 4.00 p.m.

Tender document is also available for viewing on the website of Employees' State Insurance Corporation i.e., www.esic.nic.in. & www.esicpune.in

DIRECTOR

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INSTRUCTIONS TO BIDDERS FOR E-TENDERING

- a. All vendors/contractors are required to procure Class-IIIB Digital Signature Certificate (DSC) with Both DSC Components i.e. Signing & Encryption to participate in the E-Tenders.
- b. Vendor should get Registered at <https://esic.eproc.in> by paying Annual Registration Charges of Rs.2,000/- (non-refundable) in the form of Demand Draft from any scheduled bank, in favour of M/s Uptron Powertronics Ltd. payable at Ghaziabad.
- c. Vendor also needs to submit Bid Processing Fee charges of Rs.4500/- (non-refundable) in the form of Demand Draft from any scheduled bank, in favour of M/s Uptron Powertronics Ltd. payable at Ghaziabad for participating in the Tender.
- d. Vendor needs to submit the Demand Draft for Annual Registration Charges and bid Processing Fee at the under mentioned Registered Address for approval of Registration and successful submission of Tender, failing which, the vendor will not be able to participate in the e-tender. Along with the Demand Drafts, vendor needs to send a covering letter mentioning about the payment details, company name, address, payment towards ESIC Registration Charges (Mention User ID) and ESIC Bid Processing Fees (mention the Tender ID and Tender Title) at the under mentioned address:

**M/s. Uptron Powertronics Ltd.,
S-53 to 58, Site-IV, Sahibabad,
Ghaziabad (U.P.) 201010.**
- e. The vendor also needs to mention his company name, address, User ID, payments towards ESIC Registration Charges (at the back side of Demand Draft of Rs. 2,000/-) and ESIC Bid Processing fees mentioning the Tender ID and Tender Title (at the back side of the Demand Draft of Rs. 4,500/-).
- f. Vendors also need to send the scanned copies of Demand Drafts at ashish.goel@uplauctions.com mentioning their Company Name, Address and User ID for approval of Registration and Tender ID and Tender Title for approval of Bid Processing Fees.

HELPDESK NUMBERS

Sr. no.	Name	E-Mail	Phone Numbers
1	Ms. Anjali Thombare	anjali.thombare@uplauctions.com	+91-022-66865600/10/11
2	Mr. Nimesh Bhardwaj	nimesh.bhardwaj@uplauctions.com	+91-0124-4302035/ +91-9310527400
3	Mr. Ashish Goel	ashish.goel@uplauctions.com	+91-0124-4302034/ +91-9818820646
4	Mr. Maynak Gupta (for payment related Queries only)	mayank@uplauctions.com	+ 91-9716528440

I) SCOPE OF SERVICES:

Annual Repair & Maintenance of (Electrical) Work for ESIC Sub Regional Office & Staff Quarters at Bibvewadi, Pune- 37 and Branch Office/ Dispensary and Staff quarters at Chinchwad, Pune.

II) ELIGIBILITY CONDITIONS FOR BIDDERS:

- a) The Bidder should have minimum **three years experience in the work** of similar nature as on 31/03/16.
- b) The Bidder should have successfully undertaken / completed the following work in the last 3 (THREE) years:
 - i) One similar work of value not less than Rupees 13,15,200/- (Equals to 80% of the value of work to be executed)
Or
 - ii) Two similar works of value not less than Rupees 8,22,000/- (Equals to 50% of the value of work to be executed)
Or
 - iii) Three similar work of value not less than Rupees 6,57,600/- (Equals to 40% of the value of work to be executed)
- c) The Bidder should have minimum in house manpower to cover requirement as per formats III of the Technical Bid.
- d) The Bidder should have Income Tax Return for the financial year 2012-13, 2013-14 and 2014-15.
- e) VAT Registration Certificate.

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- f) Service Tax Registration Certificate
- g) PAN Card.
- h) Should have Registration under ESI & EPF.
- i) Bidder should have clientèle base of PSU/Govt.Dept./Reputed Companies.
- j) Bidder should have valid license to carry out electrical works.
- k) The firm will have to provide a certificate that they have not been indicted by any criminal, fraudulent or anti-competition activity
- l) Firm should not be blacklisted by any Govt. Department.

V) EARNEST MONEY DEPOSIT (E.M.D.):

- a) The amount of Earnest Money Deposit (EMD) of **Rs.32,880/-** (Rs. Thirty Two Thousand Eight Hundred Eighty Only) in the form of D.D/Pay Order, drawn in favour of **ESICA/c No.1 payable at Pune** , shall be dropped on or before 29/08/2016 upto 3.00 p.m. in the Tender Box placed at ESIC Sub Regional Office, Pune. The bids received without submission of D.D./Pay Order of EMD will summarily be rejected.
- b) Unsuccessful bidder's EMD will be returned without any interest within 30 days after finalisation of award/contract from the date of opening of the Tender.
- c) The successful bidder's EMD will be discharged upon the bidder signing the contract and furnishing the performance security.

VI) SUBMISSION OF BIDS:

- a) The 'Technical Bid' and 'Financial Bid' should be submitted on-line.
- b) The Technical Bid should be submitted along with the scanned copies of the following necessary documents:
 - 1) Income-Tax Returns for three Financial Years, i.e. 2012-13, 2013-14 & 2014-15.
 - 2) Scanned copy of Demand Draft / Bankers Cheque of EMD
 - 3) Proof of Registration of ESIC, EPFO
 - 4) Proof of Registration of VAT and Service Tax
 - 5) Copy of Work Order from Government Department/PSU/Reputed Companies.
 - 6) Copy of Valid Licence to carry Electrical Work.
 - 7) Copy of PAN card.
 - 8) Declaration as per Annexure-I
 - 9) Copy of Work Order of Last three years as required under II) b) i) to iii) above

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VII) EVALUATION OF TECHNICAL BIDS (Format I,II & III) :

Bids received will be evaluated by the ESIC to ascertain the technical qualification on the basis of information and documents required and submitted on-line by the bidders.

VIII) FINANCIAL BID “(Format IV & V)”

The Financial Bid of the Bidders , who are found to be eligible will be evaluated by the ESIC SRO Pune.

IX) AWARD OF WORK :

- a) The selection of the agency will be at the sole discretion of the Director, ESIC SRO Pune who reserves its right to accept or reject any or all the Tenders without assigning any reason.
- b) The contract for the Annual Repairs & Maintenance (Electrical) shall be awarded to the best qualified responsive Bidder.
- c) Upon evaluation of offers, the Notification of contract will be intimated to the successful Bidder.

X) PERFORMANCE SECURITY :

The successful Bidder shall have to submit a performance guarantee @ 5% of the contract amount within 10(ten) days , from the Date of Issue of letter of intimation to the successful bidder, which will be valid up to beyond 60 days from the date of completion of contract.

TERMS AND CONDITIONS OF THE TENDER:

- 1) **The contract shall initially be a for a period of One year and may be further extended for a period upto one year subject to satisfactory performance on the same terms and condition. The rates approved shall remain unchanged during the period of contract. The contract can be terminated by giving one month notice by either party in writing.**
- 2) The Tender is liable to be rejected if complete information is not furnished in the Bids
- 3) If the bidder is an individual, the bid shall be signed by him with his full name and current address.
- 4) If the bidder is a Proprietary firm, the bid shall be signed by the Proprietor with his full name and the full name of his firm with his current address.
- 5) If the bidder is a firm, in partnership, the bid shall be signed by all the partners of the firm with their full names and current addresses, or alternatively, by a partner holding Power of Attorney for the firm.
- 6) If the bidder is a limited company or a Corporation the bid shall be signed by the duly authorized person.
- 7) **Payment of VAT / Sales tax and Service tax etc. will be the sole responsibility of the Contractor.**
- 8) Each and every page of uploaded tender document should bear the stamp and signature of the Proprietor/Partner/s or authorized representative.
- 9) The Rates of each and every item shall be quoted in figure and words. In case of any discrepancy in rates, the rates written in words shall prevail.
- 10) The site can be seen on any working day during office hours by contacting Superintendent (General Branch) at ESIC, SRO, Pune at the given address.
- 11) The Director, ESIC, SRO, Pune reserves the right to accept or to reject any Tender or all Tenders without assigning any reason.
- 12) Rates quoted shall be firm and fixed and are inclusive of manpower, material, machinery, tools, plant, duties and levies, insurance etc. **and also including all taxes (except Service Tax). The Service Tax shall be paid, applicable as per rules.**
- 13) No escalation of whatsoever nature shall be payable during the currency of the contract.

- 14) The above conditions would remain applicable and form part of Contract Agreement to be executed with the successful bidder.
- 15) If there is delay in completing the work as per time schedule in the agreement, then the Contractor shall be liable to pay an amount of 1.25% of the total cost of work for every week of delay or part thereof as liquidated damages to ESIC, subject to a maximum of 5% of sanctioned cost of the work. For working out the 1.25% allowances, the additional number of days would be rounded to nearest week.
- 16) Contractor to whom the work is awarded will execute the work himself. He will not be allowed to sub-let the work to any other agency.
- 17) All workers of contractor to whom work will be awarded will have a proper uniform and name plates.
- 18) The contractor shall be responsible for ensuring compliance with the Labour Laws including ESI & EPF and all other applicable laws that may be in force from time to time. All liabilities on account of non-observance of the same shall be met by the contractor.
- 19) **The Contractor shall be liable to ensure compliance with the provision of Minimum Wages Act(s) that may be in force from time to time. All liability what so ever on account of non-observance of the same shall also be met by the Contractor at their own risk and cost.**
- 20) **Arbitration:-**Any dispute and difference relating to the meaning of the specifications, designs, drawings and instructions herein before mentioned and as to the quality of workmanship of materials used in the work or as to any other questions, claim, right, matter or , thing whatsoever in any way arising out of or relating to the contract, designs, drawings, specifications, estimates, instructions or these conditions or otherwise concerning the works or , the execution or failure to execute the same whether arising during the progress of the work or , after the completion or abandonment thereof in respect of which :-
Amicable settlement has not been reached, shall be referred to the Sole Arbitration of the Chief Engineer, ESIC who shall proceed as per the Arbitration Act, 1966.
- 21) After acceptance of the Tender, the work will be executed by the Contractor as per nomenclature of the items / CPWD specifications / conditions as given in this bid document and as per the General Conditions of Contract of Agreement to be executed before commencing the work awarded.

GENERAL CONDITIONS OF CONTRACT

DEFINITION AND INTERPRETATION

1. **Definition :**

a) In the Contract (as hereinafter defined) the following words and expressions shall have the meanings hereby assigned to them except where the context otherwise requires.

I. “Employer” means the ESIC and the legal successors in title to ESIC.

II. “Engineer” means the person appointed by ESIC to act as Engineer for the purposes of the Contract.

III. “Contractor” means an individual or firms (proprietary or partnership) whether incorporated or not, that has entered into contract (with the employer) and shall include his / its heirs, legal representatives, successors and assignees. Changes in the constitution of the firm, if any, shall be immediately notified to the employer, in writing and approval obtained for continued performance of the contract.

b)

I. “Contract “ means these conditions, the specification , the Bill of Quantities, the Tender, the Letter of acceptance, the contract Agreement (if completed) and such further documents as may be expressly incorporated in the Letter of Acceptance or Contract Agreement (if completed). And such further documents.

II. “Specification“ means the specification of the works included in the Contract and any modification thereof.

III. “Drawings” means all the completion drawings, calculations and technical information of a like nature provided by the engineer to the contractor under the contract and all drawings, calculations, samples, patterns, models, Repair to water tanks by renewing external plaster of residential Quarters at S.R.O, Bibvewadi, Pune manuals and other technical information of a like nature submitted by the contractor and approved by the Engineer.

IV. “Bill of Quantities” (BOQ) means the priced and completed bill of quantities forming part of the Tender.

V. “Tender” means the contractor’s priced offer to the employer for the execution and completion of the works and the removing of any defects therein in accordance with the provision of the contract as accepted by the Letter of Acceptance. The word Tender is synonymous with “Bid” and the words “Tender Documents” with “Bidding Documents”.

VI. "Letter of Acceptance" means the contract agreement of the tender by ESIC.

VII. "Contract Agreement" means the contract agreement entered between the Employer and the Contractor.

VIII. "Appendix to Tender" means the appendix comprised in the form of Tender annexed to these Conditions.

c)

I. "Commencement Date" means the date upon which the contractor receives the notice to commence the works.

II. "Time for Completion" means the time period for which the contract of work (Repair and Repair and Maintenance) has been awarded by the employer to the contractor.

d)

I. "Taking Over Certificate" means a certificate issued by employer evidencing successful completion of the awarded work.

e)

I. "Contract Price" means the sum stated in the letter of Acceptance as payable to the Contractor for the execution and completion of the works and the remedying of any defects therein in accordance with the provisions of the Contract.

II. "Retention Money" means the aggregate of all the money retained by the Employer.

f)

I. "Works" means the permanent works and the Temporary Works or either of them to be executed in accordance with the contract.

II. "Site" means the places provided by the Employer for Annual Repair and Maintenance work (Electrical) of Sub Regional Office building and Staff Quarters at Bibvewadi, Pune and Branch Office / Dispensary Building and Staff quarters at Chinchwad, immovable properties owned by the ESI Corporation at SRO, Bibvewadi Pune.

III. "Cost" means all expenditure properly incurred or to be incurred, whether on or off the site, including over head and other charges but does not include any allowance for profit.

2. ENGINEER

a) The Engineer shall carry out the duties specified in the contract.

3. Custody and Supply of drawings and Documents.

The Drawing shall remain in the sole custody of the Employer/Engineer, but copies as required thereof shall be provided to the contractor free solely for the purpose of this contract.

4. Sufficiency of Tender.

The Contractor shall be deemed to have based his Tender on the data made available by the Employer and on his own inspection and examination of the site conditions.

5. Contractor's Employees.

The Contractor shall provide on the site qualified and experienced technical staff in connection with the repair and maintenance of the works and the remedying of any defects therein. The minimum staff shall as per description of work mentioned in Bill Of Quantities (BOQ).

6. Engineer at Liberty to Object.

The Engineer shall be at liberty to object to and required the Contractor to remove forthwith from the works any person provided by the contractor who, in the opinion of the engineer, misconducts himself, or is incompetent or negligent in the performance of his duties, or whose presence on site is otherwise considered by the Engineer to be undesirable, and such person shall be again allowed upon the works without the consent of the Engineer. Any person so removed from the works shall be replaced as soon as possible.

7. Safety, Security and Protection of the Environment.

The Contractor shall, throughout the execution and completion of the works and the remedying of any defects therein.

I. Have full regard for the safety of all persons entitled to be upon the site and keep the site (So far as the same is under his control) and the works (So far as the same are not completed or occupied by the Employer) in an orderly state appropriate to the avoidance of danger to such persons, and

II. Provide and maintain at his own cost all light, guards, fencing, warning signs and watching, when and where necessary or required by the Engineer or by and duly constituted authority for the protection of the works or for the safety and convenience of the public or other , and

III. Take all reasonable steps to protect the environment on and off the site and avoid damage or nuisance to persons or to property of the public or others resulting from pollution , noise or other causes arising as consequence of his method or repairs.

8. Insurance of work by the contractor for his liability :

- I. During the repair and maintenance period for loss or damage to property and life arising from a cause for which contractor is responsible.
- II. For loss or damage occasioned by the contractor in the course of any repairs carried out by him for the purpose of complying with his obligations.

It shall be the responsibility of contractor to notify the Insurance Company of any change in the nature and extent of the works and to ensure the adequacy of the Insurance cover at all times during the period of contract.

9. Damage to Persons and Property.

The Contractor shall, except if and so far as the Contract provides otherwise, indemnify the Employer against all losses and claims in respect of:

- A. Death of or injury to any person, or
- B. Loss or damage to any property (other than the works):

Which may arise out of or in consequence of the repair and maintenance of the work and the remedying of any defects therein, and against all claims, proceedings, damages, costs, charges and expenses whatsoever in respect thereof.

10. Accident or injury to workman.

The Employer shall not be able liable for or in respect of any workman for death or injury resulting from any act or default of the contractor. The contractor shall indemnify and keep indemnified the Employer against all such damages and compensation and expenses whatsoever in respect thereof or in relation thereof.

11. Evidence and Terms of Insurance.

The Contractor shall take out appropriate insurance to cover his work and workers and staff employed by him fully. The contractor shall provide evidence to the Engineer / Employer as soon as practicable after the respective insurance have been taken out but in any case prior to the start of work at the site that insurance required under the contract have been effected.

12. Compliance with Statutes , Regulations.

The contractor shall conform in all respects, including by the giving of all notices and the paying of all fees, with the provision of:

- a) Any National or State Statute , Ordinance , or other Law , or any regulations,or bye-law of any local or other duly constituted authority in relation to the execution and completion of the works and the remedying of any defects therein, and
- b) The rules and regulations of all public bodies and companies whose property or rights are effected or may be effected in any way by the works, and the contractor shall keep the employer indemnified against all penalties and liability of every kind of breach of any such provision.
- c) Any changes required for approval due to revision of the local law.

13. Defects Identification and its rectifications.

Contractor shall immediately attend the defects and compliance noticed at site. The contractor shall provide and develop a system for regular repair and Maintenance of all the services, which includes defects identification and its immediate rectification so that services are not affected. It shall be the sole responsibility of the repair and maintenance agency that all the services are kept in functional condition round the clock during the currency of the contract.

Defects liability period shall be of 12 months from the date of completion of the work under bill of quantities measurable works. The contractor shall rectify at his own expenses any defect in the work carried out by him during this period. On failure of the contractor to do so, the same shall be completed by the employer at the risk and cost of the contractor.

14. Liquidated damages for delay

If the Contractor fails to attend any complaint or defect in due course of time and if in the opinion of Engineer, delay is on the part of Repairs and Maintenance Agency, the employer can impose liquidated damages on the contractor as detailed in the particular condition.

15. Contractor's Failure to Carry Out Instructions.

In case of defaults on the part of the contractor in carrying out defects rectification works, the Employer/Engineer shall be entitled to employ and pay other persons to carry out the same and if such work, in the opinion of the Engineer, the Contractor was liable to do at his own cost under the contract, then all costs consequent thereon or incidental thereto shall be determined by the Engineer and shall be recoverable from the Contractor by the Employer, and may be deducted by the Employer from any monies due or to become due to the contractor.

16. Instructions for Variations.

Quantities given in the bill of Quantities are estimated quantities. The quantity of any particular item may vary to any extent. Variation in quantity in particular items or overall cost, does not entitle contractor to claim any extra cost.

17. Measurement (Works to be Measured) for BOQ item

The Engineer shall determined by measurement of the value of actual work done in accordance with the contract and the contractor shall be paid proportionately. Part rate shall be made for any part of bill of quantities items not fully executed. Engineer shall be at liberty to decide the break up of lump Sum items and to decide the part rate for any particular item. In case, overtime working staff is required, specific instructions of the Engineer are to be obtained. Payment shall be made at applicable overtime rates.

18. Method Of Measurement.

The works shall be measured net, notwithstanding any general or local custom, except where otherwise provided in the contract.

CERTIFICATES AND PAYMENTS

19. Monthly Statements.

The Contractor shall submit a bill in 3 copies to the Engineer by 7th day of each month for the work executed up to the end of previous month in tabulated form approved by Engineer, showing the amounts to which the Contractor considers himself to be entitled. The bill must be supported with the following documents : -

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- a) **Attendance sheet along with salary certificates, wages sheets of all the workers and staffs deployed against Financial Bid (Format IV)**
- b) **Details of defects / complaints attended and rectified within time.**
- c) **Details of complaint attended late**
- d) **Test certificate of material used and test carried out for quality control as required by the specifications and Engineers.**

20. Deduction of Income Tax.

The amount to be deducted towards the advance income tax shall be at the rate applicable.

21. Performance Guarantee.

Within two weeks of award of work, the contractor shall submit a Performance Security @ 5 % of the value of the contract for proper performance of the Contract. The performance guarantee shall be valid for the duration of the contract period including defect liability plus 60 days. The performance security can be cashed by the Employer to recover any amount which is payable by the contractor to the Employer on any account for a cause arising out of the contract.

22. Correction of Certificates.

The Engineer may by any Interim Payment Certificate make any correction or modification in any previous Interim payment Certificate which has been issued by him, and shall have authority, if any work is not being carried out to his satisfaction, to omit or reduce the value of such work in any Interim Payment Certificate.

23. Final Certificate.

Within 28 day after receipt of the final Statement, and the written discharge, the Engineer shall issue to the employer (with a copy to the contractor) a Final Certificate stating :

- a) The amount which, in the opinion of the Engineer, is finally due under Contract, and
- b) After giving credit to the Employer for all amount previously paid by the Employer and for all sums to which the Employer is entitled under the Contract.

24. Default of Contractor.

24.1 If the performance of the contractor is not satisfactory and not corrected within 15 days of receiving notice, the Employer shall be at liberty to terminate the contract and get the work executed through other means at the risk and cost of the contractor.

24.2 In the event of termination of contract, employee shall be at liberty to get balance work done at the risk of contractor and due payment of contractor if any shall be released after the completion of whole of the work.

25. Amicable Settlement of Dispute.

The party shall use their best effort to settle amicable all disputes arising out of or in connection with this contract or the interpretation thereof.

26. Arbitration.

Any dispute and differences relating to the meaning of the specification, Designs, Drawings and instructions mentioned herein and as to the quality of workmanship or material used in the work or as to any other question, claim, right, matter or thing whatsoever in any way arising out of or relating to the contract, designs, drawing, specification, estimates, instructions or these conditions or otherwise concerning the works or the execution or failure to execute the same

whether arising during the progress of the work or after the completion or abandonment thereof in respect of which :-

Amicable settlement has not been reached.

Shall be referred to the sole Arbitration of the Chief Engineer ,ESI Corporation, Hqrs office, Panchdeep Bhawan, C.I.G. Road, New Delhi-110002 who shall proceed as per the **Arbitration Act, 1996.**

26.1 The work under the contract shall continue, during the Arbitration proceedings.

26.2 The award of the Arbitration shall be final, conclusive and binding on both the parties.

27. Particular conditions of the contract:

CPWD specifications shall be followed where not available. BIS / Engineering practice as directed by the Engineer shall be followed. Further, as the work will have to be carried out in the building and area in use, the contractor shall ensure

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- 27.1. That the normal functioning of ESI Corporation activity is not affected as far as possible.
- 27.2. That the work is carried out in an orderly manner without noise and obstruction to flow of traffic.
- 27.3. That all rubbish etc. is disposed of at the earliest and the place is left clean and orderly at the end of a each day's work.
- 27.4. The contractor shall ensure that his repair and maintenance staff are qualified and licensed for their part of work. He shall be responsible for their conduct. The staff should behave in a courteous manner. The contractor shall be held responsible for any loss or damage to ESIC property.
- 27.5. The contractor shall ensure safety of his workers and others at site of work and shall be responsible for any consequence arising out of execution of the repair and maintenance work.
- 27.6. When instructed to do so, the contractor shall ensure proper record keeping and storing of irreparable/dismantled material.

NOTE :-

All breakdowns / faults shall be attended to immediately and rectified promptly.

Only genuine spare parts should be used while carrying out the maintenance work.

The contractor shall depute qualified and experienced staff for the work.

The contractor shall follow the instructions conveyed to him by the concerned ESIC officials regarding above work.

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TECHNICAL BID

Name of Work: Annual Repairs & Maintenance of Electrical Work in respect of ESIC Sub Regional Office Building and Staff Quarters at Bibvewadi, Pune and Branch Office/Dispensary & Staff Quarters at Chinchwad, Pune for 2016-17

1	Name of the Bidder	
2	Year of Registration	
3	Type of firm (Individual/Partnership/Limited Company or any other)	
4	Address	
5	Telephone No.	
6	E-mail I.D.	
7	PAN/GIR NO.	
8	CST/VAT Registration No.	
8	Service Tax Registration No.	
9	ESI Registration No.	
10	E.P.F. Registration No.	

DETAILS OF EXISTING MAN-POWER WITH THE FIRM

Sr. No.	Fields	Manpower with more than 10 years experience	Manpower with 5 to 10 years experience	Manpower with less than 5 years experience
1.	Annual Repairs & Maintenance works(Electrical)			

NOTE: -

Provide documents in support of the details provided in above format, failing which the authenticity of the information will not be accepted.

Signature
Name & Address With Seal

TECHNICAL BID**Experience Details as per Eligibility Conditions**

1.	Project Title and Location	
2.	Name of the Client and Address	
3.	Describe area of Participation (Specific work done/Services rendered by the applicant)	
4.	Period of work done/ Services rendered for the project	
5.	Total cost of work/AMC cost	
6.	Date of start of the work and the present status	
7.	Any other details	

NOTE: -

Supporting documents like certificates from the client in support of each of the above projects to be furnished.

Signature
Name & Address With Seal

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Format III

TECHNICAL BID

DETAILS OF EMPLOYMENT STRENGTH

The following manpower is to be deployed as mentioned against each.

Sr. No.	Manpower	Nos.	Shift details	Remarks
1	Electrician	3	3 shifts (24 hrs.X12 Months, i.e. Round the clock including reliever arrangement in lieu of their weekly off, leave and all kind of holidays, etc.)	One in each shift
2	Helper	1	Normal shift (12 Months)	--

NOTE: -

The Skilled worker deployed shall be licensed / certified. Certificates of technical qualification also to be submitted.

All the above staff of the contract shall wear uniform and badges identifying their category and name in English and local language.

Signature
Name & Address With Seal

....21.

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Format-IV

FINANCIAL BID

Name of Work: Annual Repairs & Maintenance of Electrical Work in respect of ESIC Sub Regional Office Building and Staff Quarters at Bibvewadi, Pune and Branch Office/Dispensary & Staff Quarters at Chinchwad, Pune for 2016-17.

Supply of Workers/Manpower :

Sr.No	Description of Worker/Manpower	Unit	Rate per month/ person	Amount(Rs.)
1	3 (Three) Electrician	One Month		
2	1 (One) Helper	One Month		
	Total Amount	—	—	Rs.

Note:

In case of absence of any of the above mentioned workers without providing suitable replacement , an amount of Rs 500 per day shall be recovered as liquidated damages per person per day of absence.

Quoted Rates should be inclusive of all Taxes and Levies except Service Tax.

Signature
Name & Address With Seal

....22.

FINANCIAL BID**BILL OF QUANTITIES:**

Name of Work: Annual Repairs & Maintenance of Electrical Work in respect of ESIC Sub Regional Office Building and Staff Quarters at Bibvewadi, Pune and Branch Office/Dispensary & Staff Quarters at Chinchwad, Pune for 2016-17					
Sr. No.	Description of items	Unit	Quantity Approx.	Rate (Rs.)	Total Amount Rs.
1	6-32 Amp SP MCB (Indokopp / Legrand)	No	5		
2	Supply & fixing 63 Amp main switch	No	2		
3	40 Amp DP Isolator(Indokopp /Legrand)	No	5		
4	40 Amp 4 pole MCB(Indokopp/Legrand)	No	5		
5	Electric energy meter single phase 30 Amp digital (Jaipur)	No	2		
6	40 watts electronic choke (Philips /Osram /Crompton)	No	30		
7	20 watts electronic choke (Philips/Osram/Crompton)	No	30		
8	40 watts copper choke conventional	No	20		
9	Tube Light side holder	No	60		
10	4ft Watts fluorescent tube (Philips/Osram/Crompton)	No	40		
11	2 ft 20 watts fluorescent tube (Philips/Osram/Crompton)	No	25		
12	20/40 Tube light starter (Philips/Osram/Crompton)	No	25		
13	Tube light starter holder(Anchor)	No	30		

14	60 watts electric bulb (Philips/Osram/Crompton)	No	30		
15	5/6 amp piano type switch (Anchor/Leader)	No	60		
16	5/6 amp piano type socket (Anchor/Leader)	No	30		
17	5/6 amp 2 way piano type switch (Anchor/Leader)	No	10		
18	15/16 amp switch piano type switch (Anchor/Leader)	No	10		
19	15/16 amp switch piano type socket (Anchor/Leader)	No	10		
20	5/6 amp modular type switch (Roma/Havells)	No	10		
21	5/6 amp modular type socket (Roma/Havells)	No	10		
22	5/6 amp switch modular type switch (Roma/Havells)	No	10		
23	5/6 amp switch piano type socket (Roma/Havells)	No	10		
24	Angle/Batten Holder (Anchor/Leader)	No	10		
25	PVC tape roll (10 mtr) (Steel Grip)	No	10		
26	Call Bell	No	10		
27	Bell push piano type	No	10		
28	Fan regulator (Anchor/Havells)	No	20		
29	Fuse Link 40 amp HRC (English Electrical/Havells)	No	5		
30	Fuse Link 63 amp HRC pencil / square type (English Electrical/Havells)	No	50		
31	1.5 sq.mm single core PVC insulated FR cable copper conductor (Polycab/Finolex)	Meter	500		
32	2.5 sq.mm single core PVC insulated FR cable copper conductor (Polycab/Finolex)	Meter	500		
33	Casing and capping 25 mm (2 mtr long)	No	10		

34	Rawl Plug 25 x 8 mm	No	200		
35	Iron Screws 35 x 8 mm	No	100		
36	Iron Screw 25 x 8 mm	No	200		
37	Iron Screws 50 x 8 mm	No	100		
38	Iron Screws 75 x 8 mm	No	100		
39	600 x 600 x 6 mm thick GI plate for earthing	No	2		
40	25 x 5 mm GI strip	Kg	20		
41	GI wire 6 SWG	Kg	20		
42	Charcoal	Kg	100		
43	Salt	Kg	50		
44	Excavation	Cubic met.	20		
45	Nut and Bolt/GI earthing studd.	No	10		
46	Regular maintenance, Servicing of 22/04.33KV,600KVA Transformer including filtration of old oil and topping up transformer oil including spares if required etc. all complete	Job	1		
47	250 watts copper ballast for HPSV lamp (Philips/Osram/Wipro)	No	10		
48	250 watts igniter for HPSV lamp (Philips/Osram/Wipro)	No	10		
49	250 watts HPSV lamp screw cap (Philips/Osram/Wipro)	No	10		
50	Holder suitable for 250 watts HPSV lamp	No	10		

51	Rewinding of electric motor up to 15 HP including removing, re fixing,testing ,transportation etc as required etc complete.	Job	1		
52	Repairing of water pump including changing of bearings ,water seal and removing,re-fixing,testing transportation etc as required etc.complete.	Job	2		
53	Supply and fixing 3/5 HP mono block/submersible water pump set as per requirement including all accessories etc complete.	No	1		
54	Repairing to geysers by fixing following a)Thermostat	No	5		
55	b)Filter	No	5		
56	c)Gasket	No	5		
57	d) Heating coils 2000 watts Recold make	No	4		
58	Supply and fixing 2Kw coil for geysers	No	5		
59	Rawal plug	Pkt	10		
60	2.5 mfd fan capacitor	No	40		
61	Supply and fixing 2 x 16 sq.mm armoured AL conductor cable	Meter	100		
62	Supply and fixing 22 KVA, 5 KA distribution lightening arrestor (Lipro)	Set	1		
63	Supply and fixing G.O.D set 11KV 200 Amp (Esico)	Set	1		
64	Supply and fixing D.O set 11 KA	Set	1		
65	Supply and fixing pin insulator 11 KA	No	3		
66	Supply only 36 watts CFL LAMP 4 pin in repair (Crompton/Bajaj/Philips)	No	200		

67	Supply only 18 watts CFL LAMP 4 pin in repair (Crompton/Bajaj/Philips)	No	200		
68	Supply only 11 watts CFL LAMP 4 pin in repair (Crompton/Bajaj/Philips)	No	40		
69	Supply only 2 x 36 watts CFL choke in repair (Crompton/ Bajaj/ Philips)	No	100		
70	Supply only 2 x 18 watts CFL choke in repair (Crompton/Bajaj/Philips)	No	100		
71	Supply only 1 x 11 watts CFL choke in repair (Crompton/Bajaj/Philips)	No	40		
72	Supply and Fixing 2 x 11 watts CFL choke(Crompton / Bajaj/ Philips)	No	20		
73	Supply only 36 watts CFL holder 36 in repair	No	30		
74	Supply only PVC board Press fit 4" x 7" in repair	No	20		
75	Supply only PVC board Press fit 4" x 4" in repair	No	20		
76	Supply only PVC board Press fit 8" x 6" in repair	No	20		
77	Supply & fixing of 250 mm dia. exhaust fan with necessary wiring for connection and provision of Extra Aluminum section in aluminum ventilator for fixing exhaust fan complete. Make : Bajaj/Crompton	No	14		
78	Supply & fixing 150 watts halogen lamp in repair (Philips/Osram)	No	6		
79	Supplying & fixing HRC 400 mpn	No	2		
80	PVC connector 15 AMP for Road side wall lamp	No	5		

81	A/C Panel Connector 32 AMP	No	5		
82	Supply of 63 A slatter make ICTP	No	2		
83	Supply of 63 A Busbar box	No	2		
84	Supply only of polycab make 2C x 1.5 sq.mm. For street light copper flexible cable	Meter	270		
85	Removal of 50 mm dia GI pipe of borewell and again refitting of the same	Meter	67.06		
86	3-5 HP electronic starter with relay for borewell pump	No	1		
87	Replacement of pump casing	No	1		
88	Servicing charges of main L & T pannel and D.G. Set AcBs	No	3		
89	Replaced New UV coils	No	1		
90	Tracing of auto control circuit of automatic mains failure unit and rectified trails taken OK	Job	1		
91	Supply of street light fitting with 40 watt fluorescent tube	No	3		
92	Supply of Osram make HIT -T 150 watts metal halide bulb	No	4		
93	Supply of 63 A 4 pole legrand make MCB	No	2		
94	L & T 3 phase motor star delta starter	No	1		
95	35 sq.mm. Copper lugs	No	6		

96	HRC fuse with base	No	3		
97	Geysers syphon set	No	1		
98	35 sq.mm. Single core Copper cable	Meter	4		
99	2 pole MCB change over switch (Make – Havells)	No	1		
100	2 way SPN DB	No	1		
101	8 way SPN DB	No	1		
102	Supply & fixing CRCA box type luminaires suitable for surface mounting including electronic ballast 36 watt fluorescent tube rod make Bajaj	No	2		
103	Supply & fixing 4 X 4 PVC board	No	1		
104	Supply and fixing MS clamp for 9 mtr. Street light pole for fixing of street light fitting	No	8		
105	Supply and fixing GI Nut bolts of size 75 mm long with washer of dia 10 mm	No	12		
106	2” Football brass change	No	2		
107	2” Football jibli and nut bolt brass change	No	2		
108	2” Flange G.I. bend	No	2		
109	2” G.I bend	No	2		
110	1593 18/20 watt CDL DU 2 Pin (Bajaj make)	No	4		
111	1558 18/20 Watt New – star ballast for 18 Watt CDL DU 2 Pin	No	4		
112	1593 18 watt CDL Du 2 Pin (Bajaj make)	No	8		
113	150 Watt CDMT – 4/12 metal Halide D.E. Lamp	No	3		
114	50 Watt E-27 PAR Lamp Treaded type (Osram)	No	10		

115	Supply of L & T make 50 kVAR capacitor Duty Contractor	No	3		
116	Supply of EPCOS make 25kVAR 440 V Capacitor for Main LT Panel Room in Ground Floor	No	6		
117	Supply of 440V, 3 phase, MPP 20kVAR Box type capacitor for Main control unit near Transformer	Job	1		
118	Wiring of Capacitors with 16 sq.mm single core Copper flexible wire (24 m) with lugs and hardware for APFC panel at Main LT Room near Transformer	job	1		
119	Wiring of Capacitors with 3C x 16 Copper flexible cable (35 m) with lugs and hardware for APFC panel at Main LT Room near Transformer	Meter	185		
120	Replacement of Existing CT with 500/5 A CT	No	1		
121	Labour charge of Installation and commissioning of U/V coil and U/V, O/V and single phase preventer relay by L & T Service Engineer	Job	1		
122	Supply of U/V coil and U/V, O/V and single phase preventer relay. VMR 3 P (REL) (Model PR – 07)	No	1		
123	Supply of 16A 3P Legrand make MCB	No	4		
124	Supply & fixing of Anchor roma 6M surface box	No	4		
125	Supply & fixing of Anchor roma 6M surface plate	No	4		
126	Supply of 3" x 3" PVC Square box	No	5		
127	14" x 12" top sun mica board 3 way	No	4		
128	Supply and fixing of 3 way modular plate	No	5		
129	3 Pin top 15 Amp	No	10		
130	3 Pin top 5 Amp	No	10		

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131	70 watts metal Allied Choke	No	1		
132	150 watts metal Allied Choke	No	1		
133	Removing grass,bushes,weeds and cleaning Transformer switchyard area two times in year includig spreading graded metal 4 inches in layer in switch yard,necessary repairs to concrete blocks, fencing if required as directed by Engineer in charge.Maintaing Swtch yard,Gen set area,Delivary Point area, LT/HT Panel area clean as per standards through out the year,etc complete.	Job	1		
134	Supplying 3 pole power contactors cat no MDX DC control MDX 50 MAKE L&T	No	5		
135	Attending leakages of 630 KVA transformer including replacing gaskets,top cover of HT & LT side and minor spares if required etc complete.	No	2		
TOTAL					

Note :

Payment shall be made for actual quantities executed at the contract rate.

The employer may at his sole discretion extend the time for completion on submission of full justification by the contractor.

If the contractor fails to complete the work in time , liquidated damages @ 1.25% of the total value of work under measurable items of work above shall be recovered subject to a maximum of 5% of the above total value.

Quoted Rates should be inclusive of all Taxes and Levies except Service Tax.

Signature
Name & Address With Seal

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Annexure-I

Declaration

1. I, _____ Son / Daughter of
Shri _____ Proprietor/Partner/Director
Authorized Signatory of _____ am competent to
sign this declaration and execute this tender document.
2. I have carefully read and understood all the terms and conditions of the tender and
hereby convey my acceptance of the same.
3. The information / documents furnished along with the above application are true and
authentic to the best of my knowledge and belief. I / We, am / are well aware of the
fact that furnishing of any false information / fabricated document would lead to
rejection of my tender at any stage besides liabilities towards prosecution under
appropriate law.
4. I have apprised myself fully above the job to be done during the currency of the
period of agreement and also acknowledge to bear consequences of non-performance
or deficiencies in the services on my part.

Signature of Authorized Person

Date :

Full Name :

Place:

Company's Seal :

**N.B.: The above declaration, duly signed and sealed by the authorized signatory of the
company, should be uploaded with Technical Bid.**